

FINANCE COMMITTEE MEETING

May 8, 2018

COMMITTEE MEMBERS:

Chad Wilson
Chris Costamagna

Folsom Fire Department
Sacramento Fire Department

COMMUNICATIONS CENTER MANAGEMENT

Joe Thuesen
Kylee Soares

Interim Chief Executive Director
Interim Communications Manager

OTHERS IN ATTENDANCE

Lindsey Moore
Cindy Chao
Janice Parker

Counsel, SRFECC
Financial Analyst, SRFECC
Administrative Analyst, SRFECC

1. The meeting was called to order at 10:45 a.m.
2. Chairperson Wilson requested that item #3 in Open Session – NBS – Conference Call Regarding Cost Analysis Study be taken out of order.
3. There was no public comment.

OPEN SESSION:

1. Discussion of Preliminary Budget FY 2018/2019

The Committee received a copy of the Preliminary Budget FY 2018/2019 to review.

ICED Thuesen told the Committee this budget has incorporated assessments that had been addressed separately in the previous budget, such as: 1) Medical Director costs; 2) Pulse Point; 3) Westnet support; 4) Metro E reimbursement. This budget also includes the PERS change in discount rate and a potential increase in personnel of four full time dispatchers and two part time per diem dispatchers and potential salary increases due to negotiations, which caused the budget appear to have increased by \$1,087,899.

The Committee reviewed the Preliminary Budget and discussed the various line items that reflected a change over the previous fiscal year budget: Computer Equipment; Consulting Services; Medical Control; CAD Maintenance and Recruitment and Retention. The Committee members wanted to clarify the changes in order to be able to provide detailed information and justification to their Boards during their budget preparations.

Deputy Chief Costamagna will research and provide information regarding potential training reimbursement through JACS.

The PAD (Positional Authorization Document) which includes an additional four full time recruit dispatchers and two part time per diem dispatchers will be brought before the full Board for approval.

The Preliminary Budget FY 2018/2019 will be brought before the full Board for approval.

2. Discussion of Strategic Plan

ICED Thuesen is working with Assistant Chief Johnson to select a facilitator to help orchestrate the creation of our Strategic Plan. They are reviewing several potential candidates, but to date no one has been selected.

3. NBS – Conference Call Regarding Cost Analysis Study (10:30 a.m.) – moved to Item #1

A Power Point version of the draft Cost Analysis Study was provided to the Committee.

NBS created a draft cost sharing comparison and analysis by surveying ten other agencies to ascertain how these agencies pass along costs to organizations requesting dispatch services. SRFEC will use this information to assist us with determining a methodology to establish costs for agencies requesting dispatch services from us.

NBS listed the agencies surveyed, the type of services provided to their member agencies, as well as any contracted agencies for whom they provide services. Also included was the personnel ratio versus call volume/incidents per each agency. Incident volume and Operating Budgets were included for each agency. The majority of agencies determined a cost sharing based on number of incidents dispatched (cost per call). Verdugo used a more complicated formula: property value (a weighted percentage) x population served (a weighted percentage) x the number of calls (larger weighted percentage). Redcom uses call volume, but averaged over a five year time period and includes an annual base fee. Another agency also required a "buy in" fee in addition to cost per call.

Deputy Chief Costamagna was in favor of including a "buy in" fee to help defray any additional costs associated with on-boarding a new agency.

Further discussion regarding this draft report will occur at the full Board level.

CLOSED SESSION:

1. PERSONNEL ISSUES*

Pursuant to California Government Code Section 54957
Action/Discussion to Appoint, Employ, Dismiss, Accept the Resignation of or Otherwise Affect the Employment
Status of a Public Employee
(1 case)
Employee Performance and Evaluation: Chief Executive Director

2. CONFERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6
District Negotiator(s)
Employee Organization(s)
Counsel, Robert Kingsley
Joe Thuesen, Interim Chief Executive Director
Teamsters Local 856
Teamsters Local 150

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9(b)
The Board will meet in closed session to discuss significant exposure to litigation.
Two (2) potential cases

Closed session was convened at 11:30 a.m.

Open session was re-convened at 11:48 a.m.

The Committee discussed the evaluation of the Interim Chief Executive Director and no action was taken.

The Committee received and update regarding labor negotiations and no action was taken.

The Committee received an update on potential litigation and no action was taken.

ADJOURNMENT:

The meeting was adjourned at 11:50 a.m. until the next regularly scheduled Finance Committee Meeting - Tuesday, June 12, 2018 at 10:30 a.m.

Respectfully submitted,

Janice Parker

Clerk of the Board

Chad Wilson, Chairperson

Chris Costamagna, Vice Chairperson