



# **Sacramento Regional Fire/EMS**

## **Communications Center**

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### **STAFF REPORT**

**DATE:** May 30, 2017

**TO:** Board of Directors

**FROM:** Chief Executive Director Murray

**PREPARED FOR PRESENTATION AT:** May 30, 2017 Board Meeting

**REFERENCE AGENDA ITEM:** Action Item, New Business

**SUBJECT:** Adoption of FY 2017/2018 Preliminary Budget

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### **EXECUTIVE SUMMARY**

SRFECC is proposing for adoption the annual Preliminary Budget for FY 2017/2018. There are no increases to the annual assessments for the agencies reflected in this document. While there is a slight increase in salary related expenses, the budget has been cut in many places to maintain the same operating expenses as the previous year.

### **BACKGROUND**

Annually, the Preliminary Budget provides the Board with the expected expenditures for the next fiscal year. Approving the preliminary budget provides the agencies with an anticipated amount for their assessment. SRFECC spent a great deal of effort this year to focus on use of each category to eliminate services that were no longer necessary and renegotiation of contracts in order to reduce expenditures. The Preliminary Budget is proposed with no increase in assessments.

### **ANALYSIS**

Due to diligent fiscal management and accurate financial forecasting the Center staff has been able to create a balanced preliminary budget for FY 2017/2018, that respects the established goals of the JPA and the costs associated with achieving these goals. The Center has consistently maintained an excellent service level, hired and retained quality personnel, while moving forward with large capital improvement projects such as: the purchase of a new CAD system, uninterrupted power supply replacement and the mandated migration of our radio system to become P-25 compliant, while maintaining a "status quo" budget. The 2017/2018 Preliminary Budget, which remains status quo is a result of cuts in many line items, with an eye to continuing our forward momentum.

### **FISCAL IMPACT**

The fiscal impact, while it remains unchanged from the current fiscal year, is \$8,003,132. Each agency will be assessed according to their call volume percentage.

### **IMPACT ON STAFF**

There will be no additional impact on staff.

### **ENVIRONMENTAL REVIEW**

Not Applicable

### **APPLICABLE POLICY OR LAW**

According to Board Policy 2.001 – Chief Executive Director – Duties and Responsibilities

“The Chief Executive Director shall prepare an annual budget for consideration and approval by the Board of Directors.”

Therefore, in compliance with this policy the Preliminary Budget FY 2017/2018 is being submitted for approval.

### **ATTACHMENTS**

[Resolution #2-17](#), Adopt Preliminary Budget FY 2017/2018  
[Preliminary Budget, FY 2017/2018](#)

### **RECOMMENDATION**

The recommendation is for the full Board to approve the proposed Preliminary Budget FY 2017/2018 and adopt Resolution #2-17, Adopting Preliminary Budget FY 2017/2018.

Respectfully submitted,