

SPECIAL GOVERNING BOARD MEETING

October 3, 2017

GOVERNING BOARD MEMBERS

Division Chief Chad Wilson	City of Folsom Fire Department
Deputy Chief Chris Costamagna	City of Sacramento Fire Department
Assistant Chief Maurice Johnson	Sacramento Metropolitan Fire District
Deputy Chief Paul Zehnder	Cosumnes Community Services District

GOVERNING BOARD MEMBERS ABSENT

COMMUNICATIONS CENTER MANAGEMENT

Teresa Murray	Chief Executive Director
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OTHERS IN ATTENDANCE

Bob Kingsley	Counsel, SRFECC
Janice Parker	Administrative Analyst, SRFECC
Wendy Crosthwaite	Executive Assistant, SRFECC
Cindy Chao	Financial Analyst, SRFECC
Chia Vargo	Accounting Specialist, SRFECC
Matthew Wooden	GIS Coordinator, SRFECC
Shane Steckelberg	Systems Engineer, SRFECC
Theresa Miller	Local 856 Representative
Jill Short	Local 856 Representative

1. The meeting was called to order and roll call taken at 9:05 a.m.
2. The Pledge of Allegiance was recited.

3. PUBLIC COMMENT

None

4. **CONSENT AGENDA:** Matters of routine approval including, but not limited to, Board meeting synopsis, payroll reports, referral of issues to committee, other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

A motion was made by Division Chief Wilson and seconded by Assistant Chief Johnson to approve the consent agenda and Board Meeting minutes, August 29, 2017.

AYES: Folsom Fire, City of Sacramento, Sacramento Metro, Cosumnes
Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion carried.

5. PRESENTATION:

1. Longevity Recognition:
 - a. Barbara Vatalaro – 19 years – September 8, 2017 *(unable to attend)*
 - b. Tara Poirier - 12 years – September 19, 2017 *(unable to attend)*
 - c. Dennis McGrath – 13 years – September 20, 2017 *(unable to attend)*
 - d. Whitney Walker – 7 years – September 27, 2017 *(unable to attend)*

Chief Executive Director Murray expressed her appreciation to all of the employees celebrating their anniversaries. The contributions made by each one of these individuals have made SRFEC stronger, more efficient and successful.

Unfortunately, none of these employees were able to attend the Board Meeting.

6. COMMITTEE REPORTS:

A. Finance Committee

The Finance Committee had not met.

B. Personnel Committee

The Personnel Committee had not met.

7. ACTION ITEMS:

a. Old Business: Items from previous Board Meeting(s) that have not been resolved and require attention.

None

b. New Business:

1. Discussion/Direction Regarding Board-Up Program

The Board discussed the existing Board-Up agreement that will expire in March, 2018. Deputy Chief Costamagna said he wanted to go to RFP for this program to allow additional contractors an opportunity to participate. Chief Johnson wanted to be sure that the RFP established a maximum number of contractors who would be allowed to participate on the active list.

A motion was made by Assistant Chief Johnson and seconded by Deputy Chief Zehnder to direct staff to move forward with an RFP for Board-Up contractors.

AYES: Folsom Fire, City of Sacramento, Sacramento Metro, Cosumnes
Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion carried.

2. Acceptance of the Intterra Grant from Western Chiefs Association

This grant had originally been awarded to the Western Chiefs Association and they have "signed it over to the JPA". Counsel reviewed the document and made a few minor changes to the verbiage.

Metro Fire has an existing agreement with Intterra Data Analysis Software that incorporates additional features that are not included in this grant. Once that agreement has expired, if Metro wishes to join the other three member agencies, we will re-negotiate with Intterra for a regional agreement which will include all of the member agencies.

A motion was made by Division Chief Wilson and seconded by Deputy Chief Costamagna to accept this grant for one year and re-evaluate the terms at the end of one year to determine whether to continue supporting the product.

AYES: Folsom Fire, City of Sacramento, Sacramento Metro, Cosumnes
Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion carried.

3. Resolution #3-17, Public Employees' Medical and Hospital Care Act

A copy of Resolution #3-17 was contained in the Board packet. Chief Executive Director Murray said this is our annual "statement" establishing the contribution for medical coverage for employees and annuitants.

A motion was made by Deputy Chief Costamagna and seconded by Assistant Chief Johnson to approve Resolution #3-17.

AYES: Folsom Fire, City of Sacramento, Sacramento Metro, Cosumnes
Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion carried.

4. Annual Review and Approval of SRFECC Investment Policy

The Investment Policy for SRFECC must be reviewed and approved annually as a standard practice.

A motion to approve the Investment Policy was made by Deputy Chief Costamagna and seconded by Division Chief Wilson.

AYES: Folsom Fire, City of Sacramento, Sacramento Metro, Cosumnes
Community Services District

NOES:

ABSENT:

ABSTAIN:

Motion carried.

8. PRESENTATION/DISCUSSION/POSSIBLE ACTION:

9. INFORMATION:

1. Communications Center Statistics

The statistics were contained in the Board packet.

10. CENTER REPORTS

A. Chief Executive Director Report (reports for Administrative Services Manager and Communications Manager were included with her report)

1. Communications Manager Thuesen, is at the Tyler/New World users' group with the CAD build team and Administrative Services Manager Starosciak, is attending the MISAC conference.
2. CED Murray is in the final stages of negotiating a lower interface cost with Mr. Todd York for the South County for Image Trend.
3. We are moving forward with El Dorado Hills feasibility study and will meet with them on October 5. We anticipate having the final document available for Personnel and Finance Committee(s) review at the November Committee meetings.

We are waiting to hear back from Chief Armstrong about proceeding with the feasibility for Rio Vista.

4. The Tyler/New World team has provided a recovery plan which allows us to work on the 292 items that we believe do not comply with the RFP. Once we determine how many of these issues remain unresolved, Tyler/New World will provide an updated project plan to help us determine when to begin training and when the actual "cut" will occur.

Our team is attending the Tyler/New World user conference.

Practical training is being prepared which will use training scenarios.

5. Tower work has been completed in anticipation of the implementation of West Net and in support of P-25.
6. Sheriff is no longer using RDLAP so we will have to assume the entire cost of the equipment and there will be no support should the equipment break.
7. Welcome Chia Vargo, our new Accounting Specialist.
8. Cindy Chao did a great job preparing for our yearly financial audit. Richardson & Company have completed the audit and will be submitting their report.
9. Our Budget document has been submitted to GFOA for an award.
10. Communications Manager Thuesen is working with our ROSS trainers to set up some additional staff training.
11. Our staffing study is underway and should be completed in time for presentation at the October 31st Board Meeting.
12. Thank you Chief White, Chief Rodriguez, Deputy Chief Zehnder and Assistant Chief Johnson for attending our recruit graduation – and a special thanks to Assistant Chief Johnson for speaking at the graduation.
13. Our IT Team won the Excellence in Technology Award from MISAC and Julee Todd won the Training Supervisor of the Year.

Chuck Schuler wrote a nomination for Jon Linfor for his contribution to the RDLAP project.

14. Four members our dispatch staff will be going to Las Vegas to help their dispatch staff for five days during this very difficult time.

12. CORRESPONDENCE

None

13. COUNSEL REPORT

None

14. BOARD MEMBER COMMENTS

Division Chief Wilson expressed appreciation and his pride in the dispatch center and all personnel.

Deputy Chief Costamagna congratulated IT and Julee Todd on their accomplishments. He thanked everyone for what they do every day.

Assistant Chief Johnson said everyone is affected by the calls they take every day and still remain efficient and professional.

Deputy Chief Zehnder said we compare so favorably when compared with other dispatch centers. He is proud of us.

15. ITEMS FOR DISCUSSION AND POTENTIAL PLACEMENT ON FUTURE AGENDA:

16. CLOSED SESSION

1. CONERENCE WITH LABOR NEGOTIATOR*

Pursuant to Government Code Section 54957.6

<i>District Negotiator(s)</i>	<i>Counsel, Robert Kingsley</i>
	<i>Teresa Murray, Chief Executive Director</i>
<i>Employee Organization(s)</i>	<i>Teamsters Local 856</i>
	<i>Teamsters Local 150</i>

2. PERSONNEL ISSUES

Pursuant to California Government Code Section 54957

Action/Discussion to Appoint, Employ, Dismiss, Accept the Resignation of or Otherwise Affect the Employment Status of a Public Employee (1 case)

Employee Evaluation: Chief Executive Director

3. CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation*

Pursuant to California Government Code Section 54956.9(b)

The Board will meet in closed session to discuss significant exposure to litigation.

Three (3) potential cases

Closed session was convened at 9:46 a.m.

Open session was reconvened at 11:05 am.

The Board received updates on labor negotiations, anticipated litigation on three matters and a personnel matter. Direction was given, no action was taken.

17. The meeting of the Governing Board was adjourned at 11:05 a.m. until the next Regular Meeting of the Governing Board scheduled for 9:00 a.m., October 31, 2017, at Metro Headquarters, 10545 Armstrong Ave – Rooms #320, Mather, CA 95655-4102.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Janice Parker". The signature is written in a cursive, flowing style.

Janice Parker
Clerk of the Board

Chris Costamagna, Chairperson

Maurice Johnson, Vice Chairperson